

Annual Appraisal Report (Private D.Ed Colleges) Minority / Non Minority

Year : _____ **Date of submission :** _____

1. Name of the Institution with address :
and Pin Code

2. Name of the Society with Office Address :
Phone No. & Registration No. (Enclose copy
of Registration along with byelaws of the
Society)

3. a) Name of the Present Correspondent with :
Phone No. & Mobile No.
b) Name of the Principal with Phone No. :
& Mobile No.

4. Communication details of the College :
(a) Website address (Mandatory) :
(b) E-mail (Mandatory) :
(c) Phone No & Mobile No. :

5. Details of Teacher Education Courses being offered in the same campus:

Sl. No	Course & NCTE Recognition order no.	Details of Affiliation issued by the Govt. of Andhra Pradesh		Sanctioned intake	No. of students enrolled	
		Year	Affiliation Order No.		Allotted by Convenor	Admitted by management
1.	D.Ed / D.Ed.-AI	2012-13				
		2013-14				
		2014-15				
2.	B.Ed	2012-13				
		2013-14				
		2014-15				
3.	M.Ed	2012-13				
		2013-14				
		2014-15				
4.	L.P.T. (Specify Language)	2012-13				
		2013-14				
		2014-15				
5.	Total	2012-13				
		2013-14				
		2014-15				

6. Whether total intake capacity exceeds 300 : Yes / No

7. Is / Are any courses other than Teacher Education being run in the same building : Yes /No

(A) if yes, give the particulars in the table give below:

S.No.	Name of the Course	Land area earmarked for the course	Built up area earmarked for the course	Number of rooms utilized for each course
1				
2				
3				
4				
5				

(B) Total number of rooms existing in the building with built up area:

S.No.	Room description	Room No.	Rooms size (sq. fts)
1	No. of Class rooms		
2	Multipurpose room		
3	Seminar Hall		
4	Resource Room		
5	Principal Room		
6	Staff Room		
7	Office Room		
8	Administrative Staff Room		
9	Store Room		
10	Physical Edn. Room		
11	W.E Room		
12	Tutorial rooms		
13	Common area like corridors, stage etc.,		
14	Psychology lab		
15	Science lab		
16	Computer lab		
17	Library		
18	Common room for female students		
19	Common room for male students		
20	Any other rooms / Lab		
	Total area in sq. fts		

8. (a) Does the college possess Minority status : Yes / No
 (b) If Yes, mention the particulars of the G.O. /
 Minority Certificate (Enclose the attested Copy) :

9. Details of Infrastructural facilities provided as per NCTE Norms

A. LAND

- i. Extent of land (in sq. mts only) : Sq. mts
 ii. Boundaries – a. East :
 b. West :
 c. North :
 d. South :
 iii. Whether land is registered in the name of : Society / Institution
 iv. a) Mention the status of land : own / lease
 b) If on lease, No. of Years of lease registered :
 v. Play ground available in sq mts : Sq. mts

B. BUILDING:

- i. a) Built up area (in sq. mts only) : Sq. mts
 b) Whether the building is in the land
 mentioned above at S.No. A. iii : Yes / No
 c) Mention the status of building : own / lease
 (Enclose the copy of the building completion
 certificate)
 d) If on lease, No. of Years of lease registered :
 e) whether the total built up area mentioned at
 S.No. B. is covered with RCC : Complete / Partial
 f) Fire safe guard availability : Yes / No
 (Enclose Certificate from concerned authority)
 h) Structural soundness of the building : Fit / Unfit
 (Enclose structural soundness certificate)

C. Amenities Provided

- i.. Common Room for
 - a) Female students : Yes / No
 - b) Staff : Yes / No
- ii. Safe Drinking water : Available / Not available
- iii. Hygiene and sanitation : Yes / No
(Enclose sanitation certificate)
- iv. No. of Toilets for : Male : Female
Staff :
- v. Canteen : Available /Not available
- vi. Space for parking : Available /Not available

D. Availability of Laboratory

- i. Psychology.....
- ii. Science.....
- iii. Computers
- iv. Others

E. Library : Yes / No

- i. No. of Titles related to the training course
and Total No. of books :
- ii. No. of Journals :
- iii. No. of titles and journals added during
previous academic year :
- iv. Electronic publications available :
- v. Photo copy facilities : Yes / No

F. Availability of Co-curricular facilities

- i. Art Education material :
- ii. Physical Education material (Indoor & Outdoor) :
 - a. No. of Outdoor courts :
 - b. No. of Indoor courts :
- iii. Material related to Work Experience :

G. Accessibility of the Institution (mention the distance in km.)

Sl. No.		ECE / Anganwadi / Pre-primary	Primary	Upper Primary	Secondary	Special Schools	Other schools (if any)
1.	No. of Schools						
2.	Distance in Kms						

Academic Resources

10. Human Resources

1. Teaching staff approved by the Director, SCERT :
(enclose copy of Proceedings and Annexure-I)

2. Technical Staff with qualifications:

S.No	Subject	Name	Qualifications
1.	ICT		
2.	Librarian		
3.	Technical assistant		

3. Administrative staff with qualifications:

S.No	Category	Name	Qualifications
1.	UDC cum Office Superintendent(1)		
2.	Computer Operator cum store keeper(1)		
3.	Office Assistant (1)		
4.	Office Subordinate / Helper/Support Staff (1)		

11. Material Resources provided (as per NCTE Norms):

1. Language learning facilities (mention details) :

- a) Hardware like Computers with group hearing apparatus, Tape recorder, iPod, etc., with number and details :
- b) Software like C.Ds, DVDs, language learning software approved by various organizations like EFLU, SCERT :

2. Educational Technology / ICT Lab:

- a) No. of Computers :
- b) Radio & T.V :
- c) Digital Camera :
- d) Internet :
- e) LCD Projector :
- f) OHP :
- g) Inverter / Generator / UPS :
- h) Others :

3. Are Laboratories / Library / Classrooms / Multipurpose hall adequately equipped with furniture : Yes / No

12. Daily Activities (Enclose details):

- (a) Whether Morning Assembly is being conducted : Yes / No
- (b) Time Table (Class & Faculty wise) :
- (c) Teacher Educators Dairy :
- (d) Trainees dairy :
- (e) Sports / Art. Edn. / WE Activity :
- (f) Laboratory Activities :
- (g) Any other :

13. Adherence to Academic Calendar (Specify status against given course requirement) (Please give detailed report)

(a) Working Days in the Academic year : _____ - _____

(b) Coverage of Course components as on date - Syllabus completion (Please give details Year & Paper wise)

Sl.No.	Activities of D.Ed I year	Coverage of Course components as on date (Completed within the stipulated time or not)
1.	Syllabus (Theory & Practicals)	
2.	School Experience programme	
3.	Projects	
4.	Assignments	
5.	Records	
6.	Terminal Examinations	
Sl.No.	Activities of D.Ed. II year	Completed within the stipulated time or not
1.	Syllabus (Theory & Practicals)	
2.	Demonstration lesson	
3.	TLM Workshop	
4.	Micro teaching	
5.	Teaching Practice	
6.	Internship	
7.	Projects	
8.	Assignments	
9.	Records	
10.	Terminal Examinations	

14. Performance of D.Ed. students – Completion of course (Preceding 5 Consecutive years)

Sl.No.	Academic Year	No. of Students appeared	No. of students passed	Pass Percentage
1.				
2.				
3.				
4.				
5.				

15. Other Academic Activities

(a) Celebration of Important days :

(b) Celebration of Annual day :

(c) Field trips and camps participated :

(d) Activities conducted / Attended at District, State, National and International level

Sl. No.	Name of the Activity	Seminars (Faculty / Trainees)	Training programmes (Faculty / Trainees)	Research activities (Faculty / Trainees)	Science Exhibitions / Fairs (Faculty / Trainees)	Community awareness programmes (Faculty / Trainees)	Games & Sports (Faculty / Trainees)
	Level						
1.	District						
2.	State						
3.	National						
4.	International						

(e) Awards received by the

i. Faculty :..... Trainees :.....

(f) Participation of Material Development (Institutional & External)

i. Faculty : Trainees :.....

I hereby solemnly affirm to state that, the infrastructure and instructional facilities ie., Class Rooms, Laboratories, Library, Multi Purpose Hall, Fire Safe Guard, Toilet Facilities for both Male and Female were shown above for the year 2014-15 are still existing for this academic year ie., 2015-16. The staff approved by the Director,

SCERT are still workings. The ALAMANAC-2014-15 was followed in toto. Further, if the above information is found to be false, the Concerned Authorities may take criminal action against the management and the institution as per the law

Signature of the
Principal with Seal

Signature of the
Correspondent with Seal

Enclosures:

The following copies attested by the Inspecting Officer and enclose.

- i. **Formal Recognition order issued by the SRC, NCTE, Bangalore**
- ii. **Land registration documents**
- iii. **Existing building plan issued by Gram Panchayat / Municipality**
- iv. **Building completion certificate issued by Gram Panchayat / Municipality**
- v. **Building soundness certificate issued by Panchayat Raj Engineer**
- vi. **Fire safety certificate issued by District Fire Officer**
- vii. **Minority certificate issued by Minority Welfare Department.**
- viii. **Staff approval list issued by the Director, SCERT.**
- ix. **Affiliation order of preceding year**
- x. **Ratification orders issued by concerned authority for spot admissions made by the management along with the inspection report.**
- xi. The Minority colleges must submit the list of candidates admitted in the previous year in given proforma.

1. Name of the College ::
2. Minority status obtained from :: State Govt. / Minority Commission

Sl. No.	Name of the student	Date of Birth	Caste	Religion	DEECET-2014 rank	Percentage of marks in qualifying exam	Remarks
1.							
2.							